

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

APPROVING AN ANNUAL CONTRACT WITH STAFF PRO, INC., DBA ALLIED UNIVERSAL EVENT SERVICES, TO PROVIDE AND MANAGE EVENT ATTENDANT STAFF AND SUPPLY UNARMED, NON-COMMISSIONED EVENT SECURITY AND PUBLIC SAFETY STAFF FOR THE CONVENTION AND SPORTS FACILITIES DEPARTMENT FOR AN ESTIMATED ANNUAL COST OF \$3 MILLION, TOTALING AN ESTIMATED \$15 MILLION OVER THE ENTIRE CONTRACT PERIOD INCLUDING RENEWAL OPTIONS. FUNDING FOR THIS CONTRACT IS AVAILABLE THROUGH THE CONVENTION AND SPORTS FACILITIES DEPARTMENT OPERATING BUDGET.

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WHEREAS, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide and manage event attendant staff and supply unarmed, non-commissioned event security and public safety staff at the for the Convention and Sports Facilities Department; and

WHEREAS, two proposals were received, of which one was deemed ineligible for evaluation committee review for failure to meet the Small Business Economic Development Advocacy (SBEDA) subcontracting requirements; and

WHEREAS, staff recommends Staff Pro, Inc., dba Allied Universal Event Services, for award of a contract based on the City's standard RFCSP evaluation process; and

WHEREAS, approval of this ordinance will authorize a contract beginning October 1, 2022, and ending September 30, 2025, with the option for the City to renew for two additional, one-year periods, for an estimated annual cost of \$3 million; and

WHEREAS, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The proposal submitted by Staff Pro, Inc., dba Allied Universal Event Services, for an estimated annual cost of \$3 million is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

SECTION 2. Funding for this ordinance in the amount of \$42,336.00 is available in Fund 29016000, Cost Center 4504040001 and General Ledger 5202020 as part of the Fiscal Year 2023 Adopted Budget approved by City Council.

SECTION 3. Funding for this ordinance in the amount of \$14,352.00 is available in Fund 29006000, Cost Center 4202010001 and General Ledger 5202020 as part of the Fiscal Year 2023 Adopted Budget approved by City Council.

SECTION 4. Additional funding is contingent upon City Council approval of the Fiscal Year 2024 and subsequent budgets that fall within the term of the contract.

SECTION 5. Payment is authorized to Staff Pro, Inc., dba Allied Universal Event Services, and should be encumbered with a purchase order.

SECTION 6. The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 7. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED and APPROVED this ___ day of ___, 2022.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney